



COVID 19 SAFE PLAN

2021

Endeavour Christian College
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Introduction

Endeavour Christian College is committed to the Queensland's government's COVID-19 regulations that help to ensure and safeguard the welfare of staff, students, families, visitors and guests associated with the College.

In an ever-changing social health environment, such as is the case with COVID-19, the need to be adaptable and quick to respond to the stipulations and directions issued by Queensland Health authorities and local government's Chief Health Officer (CHO) is essential.

1. Scope of this plan

Endeavour Christian College will follow directions from Queensland Health and, specifically, the State Health Emergency Coordination Centre and Public Health Units regarding the risks associated with COVID-19, thereby assisting the College community and the greater Queensland community to reduce the transmission and spread of COVID-19.

This plan acknowledges the importance of seeing the management of all hazards within an ongoing cycle of activities in the four areas of:

- prevention
- preparedness
- response
- recovery

2. Key Principles

There are key principles that will help reduce the likelihood of the transmission of COVID-19 and they are the 'new normal'.

- Maintain physical distancing (whenever possible)
- Maintain good hygiene
- Stay at home if unwell
- Collection of contact details to allow for effective contact tracing
- Rapidly responding to outbreaks
- Following COVID Safe Plans or Checklists
- Mandatory training (where applicable)
- Following the published Queensland Health Chief Health Officer Public Health Directions.

These may change over time and may vary the conditions established in this plan.

3. Adhering to COVID-Safe Response Levels

When there is a change in the risk of COVID-19 transmission in Queensland, a **COVID Safe Response Level** will be activated for affected and at-risk schools or workplaces (depending on the circumstances).

Triggers for action include:

- consideration of the unique characteristics of the situation
- Queensland's response, and/or
- health capacity.

The above will incorporate the requirements already being applied by state and territory Chief Health Officers in determining appropriate measures for interstate border controls. This allows for public health controls to be targeted and rapidly implemented.

For example, during a localised outbreak, most of Queensland might be at COVID Safe Response Level 1 (COVID Normal), while the affected and at-risk Local Government Area might be at COVID Safe Response Level 3 (Emergent outbreak).

Universal public health controls or mandatory risk mitigation measures would apply at all levels. These include physical distancing, contact tracing, hygiene measures, staying home when sick and getting tested.

4. Public health controls

The following guide is to be used by ECC as a quick check for actions, required under the Response Levels to COVID-19, and is to be read in conjunction with the COVID-19 Safe Plan and any supporting operational guidelines or procedures. The Key Principles will be implemented at all Response Levels.

- *Note: CHO refers to the local appointed Chief Health Officer (Cook Shire Council).*
- *Note 2: Responsible Officer refers to the Principal in the case of ECC.*

RESPONSE LEVELS TO COVID-19 GUIDE

To be read in conjunction with any the entire COVID-19 Safe Plan and any supporting operational guidelines or procedures.

Activity		Response Level 1 – COVID normal incorporating key principles for reducing transmission of COVID-19	Response Level 2 – Transition out of outbreak	Response Level 3 – Known community transmission, commencement of outbreak	Response Level 4 – Widespread community transmission
Students	Learning	COVID normal	Local decision – on-site learning/online learning from Day 4 (children of essential workers and vulnerable children as directed by the CHO)	Online learning from Day 4 (children of essential workers and vulnerable children as directed by the CHO)	Online learning (children of essential workers and vulnerable children as directed by the CHO)
	Absence recording	COVID normal	COVID-19 related absence	COVID-19 related absence	COVID-19 related absence
Staff (including preservice teachers)	Attendance	COVID normal	Local decision – on-site/working from alternate location	Local decision – on-site/working from alternate location	Working from alternate location
	Meetings	COVID normal – physical distancing required (1.5 m)	Can occur – physical distancing required (1.5 m)	Online only	Online only
School activities <ul style="list-style-type: none"> • Assemblies • Instrumental music • Choirs • Performances • Sporting activities • Dancing • Using shared equipment 	Onsite	COVID normal Audience to physically distance 2 metres from performers/participants	COVID-19 cleaning of equipment Students to physically distance (1.5 m) Audience physically distance 2 metres from performers/participants	Students will not be undertaking these activities or events	Students not at school/kindergarten
	Offsite	COVID normal Audience to physically distance 2 metres from performers/participants	Can occur – under a COVID Safe Event Checklist or COVID Safe Industry Plan		
School functions	Onsite	COVID normal	Can occur – physical distancing required (1.5 m) for adults	Cannot occur	Cannot occur
	Offsite	COVID normal	Can occur – under a COVID Safe Event Checklist or COVID Safe Industry Plan		
Ticketed or seated events		Ticketed functions are allowed up to 100% seated capacity	Physical distancing required (1.5 m) for adults	Students not undertaking events	Students not undertaking events

Activity	Response Level 1 – COVID normal incorporating key principles for reducing transmission of COVID-19	Response Level 2 – Transition out of outbreak	Response Level 3 – Known community transmission, commencement of outbreak	Response Level 4 – Widespread community transmission
Provision of food/tuckshops	COVID normal (if self-service, pre-prepare single-serve portions)	No buffet or sharing of implements	No buffet or sharing of implements	Not permitted
Excursions and camps	COVID normal	Can occur at a facility operating under a COVID Safe Industry Plan or using a COVID Safe Checklist	Can occur at a facility operating under a COVID Safe Industry Plan or using a COVID Safe Checklist	Not to occur
Health support procedures	COVID normal	COVID-19 level PPE required	COVID-19 level PPE required	Students not at school/kindergarten
Playgrounds and school facilities	COVID normal	Can be used by students – COVID-19 cleaning required	Cannot be used by anyone	Students not at school or kindergarten/not to be used
Emergency management	COVID normal	Emergency drills to occur as planned	Emergency Management Plans to be desktop reviewed – no drills	No drills
Contractors and external workers	COVID normal	Essential contractors and external workers only	Not allowed on site unless critical and Responsible Officer approves	Not allowed on site unless critical and Responsible Officer approves
Visitors	COVID normal	Principal and Responsible Officer decision	Visitors not allowed on site	Visitors not allowed on site
Cleaning	COVID normal	Additional cleaning to be implemented based on Responsible Officer decision	Additional cleaning to be implemented based on Responsible Officer decision	Additional cleaning to be implemented based on Responsible Officer decision
Hygiene supplies	COVID normal	Normal cleaning supplies to be available including hand sanitiser, soap and cleaning supplies	Normal cleaning supplies to be available including hand sanitiser, soap and cleaning supplies	Normal cleaning supplies to be available including hand sanitiser, soap and cleaning supplies
Other activities held on school grounds <ul style="list-style-type: none"> • Gymnastics • Visiting sporting groups (eg. AFL Auskick trainers, etc) 	COVID normal	Can occur based on Responsible Officer (Principal) approval	Can occur based on Responsible Officer (Principal) approval	Not to occur
School transport	COVID normal	COVID normal	COVID normal	Will not operate

Activity	Response Level 1 – COVID normal incorporating key principles for reducing transmission of COVID-19	Response Level 2 – Transition out of outbreak	Response Level 3 – Known community transmission, commencement of outbreak	Response Level 4 – Widespread community transmission
Distance Education – for boarding students and others attending ECC for educational purposes	COVID normal	Can occur at a facility operating under a COVID Safe Industry Plan or using a COVID Safe Checklist	Can occur at a facility operating under a COVID Safe Industry Plan or using a COVID Safe Checklist	Not to occur

Activity	Response Level 1- COVID normal incorporating key principles for reducing transmission of COVID-19	Response Level 2 – Transition out of outbreak	Response Level 3 – Known community transmission, commencement of outbreak	Response Level 4 - Widespread community transmission
Staff safety		Local decision – on-site/working from alternate location	Local decision – on-site/working from alternate location	Working from alternate location
Contractors and external workers	Allowed on site	Allowed on site	Not allowed on site unless critical and Responsible Officer (Principal) approves	Not allowed on site unless critical and Responsible Officer (Principal) approves
Emergency management	Emergency drills to occur as planned	Emergency drills to occur as planned	Emergency Management Plans to be desktop reviewed – no drills	No drills
Meetings	Can occur - Physical distancing required (1.5 m)	Can occur - physical distancing required (1.5m)	Online meetings only	Online meetings only
Hygiene supplies	Normal cleaning supplies to be available, including hand sanitiser, soap, cleaning supplies	Normal cleaning supplies to be available including hand sanitiser, soap and cleaning supplies	Normal cleaning supplies to be available including hand sanitiser, soap and cleaning supplies	Normal cleaning supplies to be available including hand sanitiser, soap and cleaning supplies
Cleaning of facilities	High touch point cleaning required	Additional cleaning to be implemented based on Responsible Officer decision	Additional cleaning to be implemented based on Responsible Officer decision	Additional cleaning to be implemented based on Responsible Officer decision

Activity	Response Level 1- COVID normal incorporating key principles for reducing transmission of COVID-19	Response Level 2 – Transition out of outbreak	Response Level 3 – Known community transmission, commencement of outbreak	Response Level 4 - Widespread community transmission
Functions	Functions can occur at the workplace. Follow occupancy density requirements and physical distancing requirements for adults. Functions can occur at an external venue if under an approved COVID Safe Industry Plan or COVID Safe Event Checklist	Workplace functions cannot occur	Workplace functions cannot occur	Workplace functions cannot occur
Visitors	Visitors are permitted to enter. If attending a meeting or visiting other persons they must sign in	Responsible Officer (Principal) approval required. If approved: visitors are permitted. If attending a meeting or visiting other persons, they must sign in	Visitors are not allowed on site	Visitors not allowed on site

5. COVID-19 Safe

Endeavour Christian College is committed to the effective management of COVID-19 within our premises and beyond. We are committed to following the above mentioned requirements as stipulated.

6. Checklists

To ensure practical measures are maintained, the College has checklists for staff and students to follow. Checklists include: hygiene, environmental cleaning, First Aid treatment, social distancing, mental well-being, management of suspected or confirmed cases.

Parents are encouraged to go to [eSafety.gov.au](https://www.safety.gov.au) for specific advice regarding COVID-19 including:

- [an online safety kit for parents and carers](#)
- [an online safety booklet for parents and carers](#)